



TO: Vendor /Subcontractor
FROM: Thor Kolnes, Contracts Administrator
RE: Insurance Requirements

Following are the requirements to be shown on the vendor/subcontractor's certificate of insurance:

The certificate holder name/address shall be:

Environmental Consulting & Technology, Inc. and its Affiliates
Attn: Risk Management Dept.
7027 SW 24th Avenue
Gainesville, FL 32607-3704
RE: Approved Subcontractor Qualification List

General Liability with minimum limits of:

\$1,000,000 – Each Occurrence
\$2,000,000 – Products and Completed Operations
\$2,000,000 – General Aggregate

Automobile Liability with minimum combined single limit of \$1,000,000

Worker's Compensation – statutory; Employers Liability - \$1,000,000

Professional Liability with minimum limit of \$1,000,000

Pollution Liability (if required by ECT or its Client) with minimum limit of \$1,000,000

The certificate holder needs to be listed as an additional insured, as their interest appears, on the General Liability and Auto Liability policies. Workers Compensation needs to have a waiver of subrogation in favor of the certificate holder.

The NAIC number for each insurer needs to be shown.

If Worker's Compensation is obtained through a Professional Employer Organization (aka PEO or employee/staff leasing company), the PEO must provide a certificate of insurance showing a "master list" of the employees being leased to the subcontractor and the specific period of time each employee is being leased.